

# Charter

## Surat Stakeholder Advisory Group

July 2020



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## 1.0 Purpose

This charter outlines the role, membership, meeting, reporting and review arrangements for the GasFields Commission Queensland (the Commission) Surat Stakeholder Advisory Group (SSAG or the Group).

The SSAG is the primary regional mechanism for the Commission to consult with and inform its key stakeholders and the Surat regional community on its operations and related sustainable coexistence matters.

## 2.0 Role

The role of the SSAG is to provide a forum for key Commission stakeholders to:

- identify, understand, discuss and share information about urgent, current, systemic or emerging issues along with challenges and opportunities in order to manage and improve sustainable coexistence between landholders, regional communities and the onshore gas industry in Queensland. Whilst not exclusively, the Group will have an early focus on opportunities to engage, inform and support communities potentially affected by the Surat Gas Project so that landholders and regional communities can make informed decisions and achieve fair and reasonable outcomes.

In addition, the Group will provide a forum for key Commission stakeholders to:

- be briefed and consulted on existing or proposed Commission activities, projects and programs
- discuss and provide advice on delivery of existing or proposed Commission activities, projects and programs including their relevance, design, effectiveness and any other opportunities for improvement
- identify opportunities for collaboration about existing and proposed Commission activities, projects and programs.

## 3.0 Membership

The SSAG is chaired by Mr. Stuart Armitage a Commissioner of the GasFields Commission and will include representation (appropriate representative to be determined by the relevant stakeholder organisation and confirmed at the first meeting) from:

- Key Landholders of major land types and locations within the Surat region
- Local Government (Western Downs Regional Council in the first instance with opportunity for expansion)
- Community leaders and non-government organisations

Other stakeholder representatives may be invited to join the SSAG and/or participate in specific discussions as appropriate (e.g. relevant research organisations, Land Access Ombudsman, Land Court, Department of Natural Resources, Mines and Energy etc.)

With approval of the Chair, proxies are permitted if the key stakeholder representative is unable to attend a particular meeting.

## **4.0 Meetings**

The SSAG will meet on a monthly basis (date to be determined) for the first 6 months.

Following this period of initial operation, an appropriate frequency of future meetings will be determined based on need.

Meetings will be conducted on an informal basis but will be guided by an agenda.

The Chair with assistance from the Commission's Stakeholder Engagement Manager will develop the meeting agenda and meeting timing in consultation with SSAG members.

The meeting agenda will be distributed to all members at least 3 days before the next meeting.

## **5.0 Reporting**

The Chair with assistance from the Commission's Stakeholder Engagement Manager will develop and circulate to SSAG members a high-level record of the key matters discussed, advice provided and any agreed outcomes at each SSAG meeting at the earliest possible opportunity after each meeting.

## **6.0 Review**

An assessment of the effectiveness of the Group will be undertaken after the initial 6 months of operation.

If it is determined by members that that the Group is serving its purpose, meeting stakeholder needs and is suitable for continued operation, a review will be undertaken on an annual basis.

The Group's Charter will be reviewed as part of this process.